Part 3

Informal letter

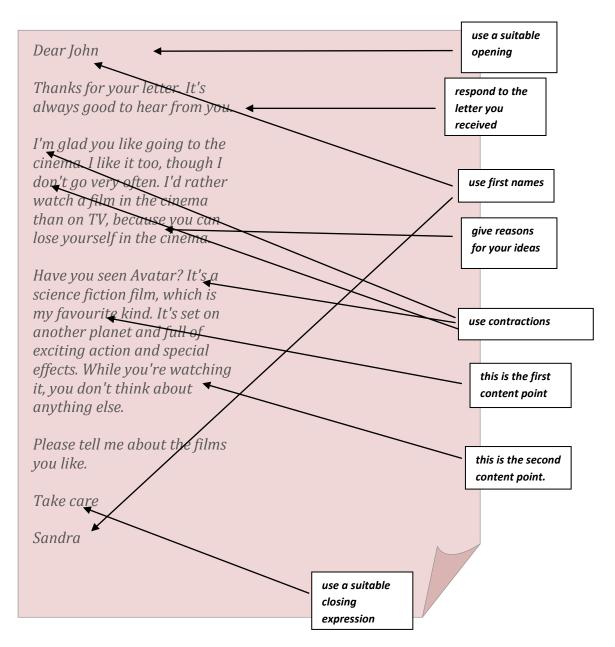
Example question

This is part of a letter you receive from an English pen-friend

I really like going to the cinema. What kinds of film do you like? Tell me about them Why do you like them?

- Now write a letter to your pen-friend about films.
- Write your letter in about 100 words on your answer sheet.

Example answer



Useful language

Openings

Dear James, Hi James, It's always good to hear from you. Thanks for your letter. How are you? I hope you're well.

Giving your opinion

I agree with you that ... In my opinion, ... It seems to me that ... I believe that My favourite is

To give advice and make suggestions

If I were you... Why don't we/you...? I suggest ... I think you should ... It might help to ... you could try ...

Closings

Yours Best wishes Write soon. See you. Thanks again. Hope to hear from you soon. Love

Exam help: short message

- □ Read the instructions very carefully;
- □ Address your letter to the right person;
- □ Write your letter in a suitable style;
- □ Use paragraphs to divide the letter into clear sections;
- □ Make sure you have included all the content points;
- □ Try to include interesting vocabulary to make your letter lively;
- □ Use linking words to join your letter together:
- \Box Count the number of words you have used.
- □ Try to avoid making spelling mistakes

To ask for and give information

Could you tell me about ... I need to know... Let me tell you about... I thought you'd like to know about